

University of Kota, Kota

M.B.S Marg, Near Kabir Circle, Kota-324010

A meeting of the Internal Quality Assurance Cell (IQAC) was held on March 20, 2014 in the chamber of Hon'ble Vice-Chancellor at 2:30 P.M.

Following members were present in the meeting:

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| 1. Prof. M.S. Sharma, Vice Chancellor, University of Kota, Kota | Chairman |
| 2. Prof. N.K. Jaiman, Deptt. of Pure & Applied Physics, UOK | Director |
| 3. Prof. S.C. Rajora, Deptt. of Social Sciences, UOK | Member |
| 4. Prof. Ashu Rani, Deptt. of Pure & Applied Chemistry, UOK | Member |
| 5. Prof. Rajeev Jain, Deptt. of Commerce & Management, UOK | Member |
| 6. Prof. Reena Dadhich, Deptt. of Comp. Sci. & Informatics, UOK | Member |
| 7. Prof. M.L. Gautam | Member |
| 8. Dr. Gopal Singh, University of Kota, Kota | Member |
| 9. Dr. S.K. Jain, Principal, Aklank College, Kota | |
| 10. Dr .Ghanshyam Sharma | Member |
| 11. Dr .Anukrati Sharma | Member Secretary |

Following were the members who could not make it possible to attend the meeting :

Sh. Abid Khan, Finance Officer, University of Kota, Kota

Sh. Ram Niwas

Dr .K.K.Kaul

Prof .G.M. Mehta

At the outset, Director, I.Q.A.C. welcomed the Hon'ble Chairman and the members of the I.Q.A.C. Hon'ble chairman also welcomed the members. The cell discussed all the agenda points. The agenda is enclosed with. The minutes of the meeting are as follows:

Resolution No. 2.1:

: Revise the students feedback form - Interactive, Prepared and Organized for the – theory and practical , Punctuality of the faculty .

A Mechanism to be developed to find out the outcome of the students' feedback. As the Pure and Applied Physics Deptt. has already been doing it input may be taken from the Department along with the other institute's feedback mechanism .

Resolution No. 2. 3: The list of the ^{old} 20 bright students from each department students must be submitted to the IQAC .

Resolution No. 2. 4: : Faculty or instructor for the language lab is to be hired in July 2014 so that the language lab be made functional .

Resolution No. 2. 5: Competitions for the students relating to Personality Development(PD) be organized .

Resolution No.2. 6: Alumni Constitution including Membership category, Registration and token fee is to be framed by some faculty some members .Dr.Anita Sukhwai shall be the convener of this job.

Resolution No. 2. 7: Training for the faculties for using smart boards to be organized. The faculty members who have not yet been given the laptops from the University should be issued the laptops.

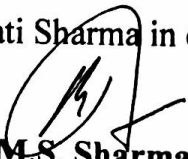
Resolution. No 2.8: : NSS document /write up shall be prepared in the formal way by Dr Vikrant Sharma. Department and faculty database for the NAAC Visit is to be submitted by all the respective heads and coordinators. Hostel blue print will be required from NAAC, the J.En., Sh.Dubey will make it available to Dr .Ghanshyam Sharma



Resolution No 2.13 : The reports must be submitted by all the heads /coordinators of the departmental activities including the seminars /conferences and class tests of last 5 years . Collection of photographs of the events held in their departments shall be sent to the IQAC for exhibiting them during the NAAC peer team visit.

Resolution No.2.14: Sign boards, maps and the boards etc. relating to hygiene awareness in the campus are to placed wherever necessary. Dustbins should be placed properly wherever required by the beautification committee .

Resolution No2.15: : International Science Day will be included in the calendar .Only International Days are to be included in..

Resolution No.2.17: Collection of 4-5 University Kulgeet (songs) shall be collected by Dr. Anukrati Sharma in order to finalize Kulgeet of our university.


(Prof. M.S. Sharma)
Chairman


(Prof. N. K Jaiman)
Director

(Dr. Anukrati Sharma)
Member Secretary